

Saint John Brebeuf Regional Secondary School

Registration Procedures

Annual registration for SJB occurs during February and March each year for students wishing to enrol for entry the following September.

Application & Registration Requirements

An application for enrolment at SJB will only be accepted where the following conditions have been met:

- a. Students wishing to enrol must, along with their parents/guardians, undertake to fully support the philosophy, objectives and policies of SJB.
- b. Catholic students applying for enrolment must have authorization from their Pastor.
- c. A completed registration package must be submitted in support of an application. The registration package consists of the following forms:
 - * Registration verification form
 - * Personal information protection form
 - * Statement of commitment
 - * Parent/guardian participation form
 - * Internet acceptable use policy acknowledgement form
 - * Legal Residency of Parent
 - * Locker Responsibility Form
- d. The registration fee must accompany all applications (or alternate arrangements must be confirmed with the SJB office).
- e. Post-dated cheques for all other applicable fees (see current fee schedule) must accompany all registrations. Alternatively, a Direct Debit authorization form and void cheque may be submitted with the registration for tuition and bus fees.
- f. Any arrears from previous or current years must be paid before an application can be accepted.

Admission Priority

The Education Committee and the pastors will admit students to this school in the following priorities to the maximum enrolment for each grade as determined.

- Priority 1:** Students currently enrolled here who have met the application requirements.
- Priority 2:** Catholic students of practicing Catholic families who belong to one of our six regional parishes and -
- a) are supportive of the parish.
 - b) are supportive of Catholic education through the parish school or PREP Program.
 - c) have received their Pastor's Authorization for admission.
 - d) siblings of present students from the regional parishes as outlined in Priority 2 will be given preference.

The pastors of the regional parishes will determine how many students will be admitted from each parish. The individual pastors will determine which students will be admitted from their parishes if there are more applicants than places available. If the needs of the regional parishes have been met and there are places available, the following priorities will be used to admit students.

- Priority 3:** Catholic students of practicing Catholic families who belong to a non-regional parish, which does not have a regional secondary school.
- Priority 4:** Siblings of those in #3.
- Priority 5:** Catholic students of practicing Catholic families in parishes other than as stated in #3.
- Priority 6:** Siblings of those in #5.
- *Pastor's Authorization is required of the above.**
- Priority 7:** All other students regardless of religious denomination, with or without Pastor's Authorization for admission.